**MEETING AGENDA**

**[Week 5 MEETING 1 OF INTEGRATED PROJECT\_GROUP #Carlos]**

**MEETING INFORMATION**

***Objective:*** Effective Presentations Progress Report

***Date:*** 06/20/2024

***Time:*** 8:00 AM EDT ***Meeting Type:*** Virtual Meeting

***Timekeeper:*** Carlos ***Note Taker:***  Ruizhe

***Attendees:*** Carlos(Mentor), Luyang(Mentee), Orange(Mentee), Ruizhe(Mentee)

**AGENDA ITEMS**

| **ITEMS** | **APPROX TIME** |
| --- | --- |
| 1. Meeting Reschedule | 10 minutes |

*Note: The meeting time is an approximation and is subject to change*